

## Impact Assessment Level 1: Initial screening assessment

<b>Subject of assessment:</b>	Teesside archives			
<b>Coverage:</b>	Operational delivery changes to Teesside archive including the holding location of the archive and position of the FOH access.			
<b>This is a decision relating to:</b>	<input type="checkbox"/> <b>Strategy</b>	<input type="checkbox"/> <b>Policy</b>	<input type="checkbox"/> <b>Service</b>	<input checked="" type="checkbox"/> <b>Function</b>
	<input checked="" type="checkbox"/> <b>Process/procedure</b>	<input type="checkbox"/> <b>Programme</b>	<input type="checkbox"/> <b>Project</b>	<input type="checkbox"/> <b>Review</b>
	<input type="checkbox"/> <b>Organisational change</b>	<input type="checkbox"/> <b>Other (please state)</b>		
<b>It is a:</b>	<b>New approach:</b>	<input type="checkbox"/>	<b>Revision of an existing approach:</b>	<input checked="" type="checkbox"/>
<b>It is driven by:</b>	<b>Legislation:</b>	<input type="checkbox"/>	<b>Local or corporate requirements:</b>	<input type="checkbox"/>
<b>Description:</b>	<p>Insert short description, using the following as sub-headings:</p> <ul style="list-style-type: none"> <li>• <a href="#">Key aims, objectives and activities:</a></li> </ul> <p>To set out the future operating arrangements for Teesside Archives, and to agree the funding required to facilitate them.</p> <p><a href="#">Statutory drivers (set out exact reference)</a></p> <p>Risks identified in the Strategic and Directorate Risk Registers, will be reduced. If the Council doesn't respond effectively and efficiently to legislative changes it could be in breach of statutory duties in relation to service delivery and fail to make the most of opportunities.</p> <ul style="list-style-type: none"> <li>• <a href="#">Differences from any previous approach</a></li> </ul> <p>Opportunities to charge commercial beneficiaries of the archive services work will be maximised</p> <p>Service delivery frame work will be established for users of the service both personal and commercial.</p> <ul style="list-style-type: none"> <li>• <a href="#">Key stakeholders:</a></li> </ul> <p>Stockton Borough council, Redcar council, Hartlepool council and Middlesbrough museums service, National Archives Service.</p> <ul style="list-style-type: none"> <li>• <a href="#">Intended outcomes.</a></li> </ul> <p>A stronger delivery model with greater profile.</p>			
<b>Live date:</b>				
<b>Lifespan:</b>	October 2021 - 2031			
<b>Date of next review:</b>	January 2023			

Screening questions	Response			Evidence
	No	Yes	Uncertain	
<b>Human Rights</b> Could the decision impact negatively on individual Human Rights as enshrined in UK legislation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The Human Rights Act has been analysed and there is nothing in the proposal that relates to the Articles. There is no evidence to suggest it will negatively impact on Human Rights.
<b>Equality</b> Could the decision result in adverse differential impacts on groups or individuals with characteristics protected in UK equality law? Could the decision impact differently on other commonly disadvantaged groups?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	After reviewing the UK Equality law -there is no evidence to suggest that the proposed changes to delivery would lead to negative impacts on commonly disadvantaged groups or individual with protected characteristics .
<b>Community cohesion</b> Could the decision impact negatively on relationships between different groups, communities of interest or neighbourhoods within the town?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There is no evidence to demonstrate that changes to the delivery location of the service would negatively impact community cohesion.
<b>Next steps:</b> ➡ If the answer to all of the above screening questions is No then the process is completed. ➡ If the answer of any of the questions is Yes or Uncertain, then a Level 2 Full Impact Assessment must be completed.				

<b>Assessment completed by:</b>	Leanne Littlewood	<b>Head of Service:</b>	Charlotte Nicol
<b>Date:</b>	29.04.2021	<b>Date:</b>	29.04.2021

\* Consult the Impact Assessment further guidance appendix for details on the issues covered by each of theses broad questions prior to completion.